

## **Job Detail**

(Overview, Role Detail and Person Specification)

School of Arts, Media and Creative  
Technology

**Teaching Fellow in Film Production - Grade 7**

**(Ref: Role Code)**

## Role Title: Teaching Fellow in Film Production

## Reports To: Director of Film and Broadcast Media

### Overview

The University of Salford takes pride in its local roots, while also being recognised for its excellence in teaching, research and enterprise activity regionally, nationally and internationally. We sit at the heart of the Northern Powerhouse and actively engage with stakeholders across the region and beyond to embed our industry collaboration activity in the curriculum, ensuring our students receive the best possible experience and are fit for their future after graduation.

The School of Arts, Media and Creative Technology is a leading centre for practice-based education in the creative disciplines. Through significant investment in our staff and facilities, we are strengthening our position as a centre of excellence for socially engaged teaching practice and research. Our graduates are sought after as content creators and for the innovative application of creative technology, both in the creative industries and across wider sectors of the economy. We have a clear vision to become a top quartile provider of practice-based education in the creative industries, continuing to advance our standing as a destination of choice for students in the UK and internationally.

Our £55 million New Adelphi flagship building offers top-quality specialist equipment and facilities to suit all creative requirements. We are also the only UK university to have a campus at MediaCityUK, an international media hub next to prestigious media organisations such as the BBC, ITV, and Dock10, with industry-standard facilities that offer a professional environment for our staff and students. The School's activities are organised into four Directorates, currently totalling around 4,800 students: Art and Design; Creative Technology, Journalism, Politics and Contemporary History; Film and Broadcast Media; and Performance, Music, English and Dance.

We are delighted that you are interested in finding out more about our current vacancy for the role of Teaching Fellow in Film Production in the School of Arts, Media and Creative Technology.

Film Production is one of the School's flagship programmes and the appointment of a Teaching Fellow will enable us to maintain and strengthen this position.

We are looking for an enthusiastic and inspirational Teaching Fellow with a proven record of accomplishment in professional film industry practice and experience of academic teaching at HE level. This role would suit an applicant with a specialism in Scriptwriting alongside experience in other areas of fictional filmmaking.

**Applicants should have experience of scripting a film AND seeing through some other element of the making of a film (e.g., producing, directing, editing, or production managing, etc). You will be familiar with a wide range of genres/forms, including drama, film, shorts, or features. The successful**

**candidate will not only lecture across scriptwriting modules, but will also be involved in some of the practical elements of other modules on the course.**

Being part of a team is important to us and we are looking for a good team player who is willing to inspire and lead by example. There would also be an expectation that you have links with industry partners, or are willing to develop them.

Our degrees at MediaCityUK focus on creativity in practice, project work with industry, and collaboration across disciplines. This is a fast-moving, high-profile media environment and we need you to be creative, energetic and efficient to inspire innovative output on our vibrant Film Production degree.

This is a full-time, permanent position and the starting salary is £35,333 per annum.

We are committed to promoting a truly diverse and inclusive community, a place where we can all be ourselves and succeed on merit. We offer a range of family friendly, inclusive employment policies, flexible and agile working arrangements, staff engagement forums, campus facilities and services to support staff from different backgrounds.

Our student population is already incredibly diverse and we want to ensure that this is reflected across our colleague profile as well. We particularly encourage applications from women and individuals from minority ethnic backgrounds. We also operate a guaranteed interview scheme for job applicants who declare they have a disability and meet the essential criteria of the job for which they are applying.

There is a varied benefits package available through 'My Salford' where you can tailor your benefits to suit your own lifestyle – everything from additional annual leave, savings on High Street shopping, travel discounts as well as health and wellbeing support. However you identify, whatever your pathway has been to get here, come and join us at the University of Salford where we are all proud to belong!

**Within your cover letter or personal statement, please address how you meet the criteria listed in the person specification below.**

**Please note it is anticipated that interviews will take place shortly after the closing date of this advertisement.**

Informal enquires about this role can be made to: Debra Prinselaar, Director of Film and Broadcast Media ([D.prinselaar@salford.ac.uk](mailto:D.prinselaar@salford.ac.uk)).

## Role Detail

### Role Purpose

To develop and deliver high-quality teaching material across a range of modules or programmes. To contribute to the planning, design and development of programmes. To engage in scholarly activity linked to teaching and learning.

### Responsibilities

#### Teaching and Learning

- Design teaching materials and deliver them across a range of modules or within a subject area.
- Supervise student projects, including, where appropriate, field trips, placements, and postgraduate projects.
- Identify areas where current provision is in need of revision or enhancement.
- Contribute to the planning, design and development of course and curriculum objectives and materials, in collaboration with academic and professional services staff.
- Set, mark and assess work and examinations and provide feedback to students.
- Act as personal tutor to a group of students.

#### Scholarship and Engagement

- Engage in scholarly activity linked to teaching and learning.
- Take a lead in own area of expertise, including leadership of modules.
- To engage with and participate in the University's Performance and Career Conversations process as reviewer and/or reviewee, as appropriate.
- Lead and co-ordinate the work of other staff linked to own modules to ensure a high standard of delivery.
- Co-ordinate colleagues to ensure student needs and expectations are met, acting as leader of modules.
- Collaborate with external organisations such as industry, public sector, charity and local community groups.

#### Other tasks

- Perform any other duties appropriate to the grade as may be required by the Dean of School or Director, etc.
- Comply with the personal health and safety responsibilities specified in the University Health and Safety policy.
- To engage with the University's commitment to put our students first and deliver services which are customer orientated, represent value for money and contribute to the financial and environmental sustainability of the University when undertaking all duties and aspects of the role.

- Promote equality and diversity for students and staff and sustain an inclusive and supportive study and work environment in accordance with University policy.

This role detail is a guide to the work you will initially be required to undertake. It may be changed from time to time to meet changing circumstances. It does not form part of your Contract of Employment.

Indicative level of membership of Advance HE: Associate Fellow or Fellow.

## Person Specification

Consideration should be given to the following three themes which will be tested at each stage of the recruitment process

- Teaching and learning
- Scholarship and engagement
- Enterprise and internationalisation

## Qualifications

	The successful candidate should have:	Essential/ Desirable	Tested by* A, I, P, T
1	Hold a Postgraduate Certificate of Academic Practice or equivalent higher education teaching qualification (or commitment to enrol on the University programme during the probationary year and complete within three years) or Associate Fellowship/Fellowship of Advance HE (or international equivalent).	Essential	A
2	A good undergraduate degree in a relevant discipline area.	Essential	A
3	A Master's OR a doctoral level qualification (or be nearing completion) in a relevant discipline area.	Desirable	A

## Background & Experience

	The successful candidate should have demonstrable:	Essential/ Desirable	Tested by* A, I, P, T
4	Ability to teach effectively in HE and achieve excellent student outcomes.	Essential	A, I, P
5	Substantial and relevant industry/sector experience.	Essential	A, I, P
6	Significant experience of working in collaboration with producers, directors and actors in the drafting and writing of scripts and within crews in a practical role.	Essential	A, I, P

## Knowledge

	The successful candidate should have demonstrable knowledge of:	Essential/ Desirable	Tested by* A, I, P, T
7	Recent writing and production trends in the film industry.	Essential	A, I, P
8	How technology and entertainment platforms are affecting the writing of screenplays.	Essential	A, I, P
9	The pre-production and production stages of a film project on location or in studio.	Essential	A, I
10	How VR/AI will influence film making in the near future.	Desirable	A, I

## Skills & Competencies

	The successful candidate should demonstrate:	Essential/ Desirable	Tested by* A, I, P, T
11	Excellent oral and written communication and presentation skills.	Essential	A, I, P
12	Ability to work collaboratively across a range of areas in interdisciplinary teams.	Essential	A, I, P
13	Ability to support HE students to achieve excellent progression and graduate employment outcomes.	Essential	A, I, P

### A = Application form, I = Interview, P = Presentation, T = Test

Details of any assessments required will be provided in the invitation to interview letter.

- Appointments to grades 1 to 6 will normally include a competency-based interview and work-based simulation exercise
- Appointments to grade 7 and above will normally include a competency-based interview and presentation and in some instances a work-based simulation exercise.

### Candidate guidance

\*\*In order to fully meet the essential criteria candidates must show clear evidence of how they meet the criteria. Simply stating that you have a skill or experience in an area is not sufficient, you must provide a clear example to show how you have met each of the criterion you address.

---